



Irish Underwater Council Proofing Identification and invitation for Garda Vetting Applications

Thank you for agreeing to complete the Garda Vetting process. Before we can invite you to apply for a Garda e-Vetting Form, it is a Garda Vetting requirement that you complete a 100 Point Identification Check. This form must be signed by a responsible person (Step 4) and forwarded along with photocopies of your ID to the authorised Liaison Person in Irish Underwater Council once completed. Simply complete this form by following the steps below and an invitation to the e-vetting website will be sent to you on the email address provided in Step 1.

Section 1

Step 1 (to be completed by **Applicant**) *Please note: all fields are mandatory*

Identification Details (to be verified by a Responsible Person)

Forename(s): _____ **Surname:** _____

Current Address: _____
_____ **Eircode/Postcode:** _____

Date of Birth: _____

Contact Number: _____ **Email:** _____

Role or Position, being Vetted for: _____

Does this role involve direct contact with children **and/or vulnerable adults** ?

Please specify: _____

Club: _____

Membership Number: _____

Step 2 (to be completed by **Applicant**)

Applicant's Declaration

I have provided documentation to validate my identity as required *and*

I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016. Please tick box

Applicant's Signature:

Date:

D	D
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M	M
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Y	Y	Y	Y
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Step 3 (gather your original documents to the value of 100 points, see list overleaf)

The following Responsible Persons may verify applicant's identification and sign this form:

- Irish Underwater Council Staff
- Irish Underwater Council Officer or Club Designated Person (Child Protection Officer)
- If not a member of a Irish Underwater Council Club, the designated person may be one of the following: Garda | Medical Doctor | Solicitor | Lawyer | Elected Public Representative | School Principal

ID PROOFING MUST BE VERIFIED, IN PERSON, BY A DESIGNATED RESPONSIBLE PERSON. Verified ID must cover Full name | D.O.B. | Current Address | at least one form of photo ID.

Step 4 (to be completed by a **Responsible Person** as detailed overleaf)

Declaration:

I verify that I have checked the identity of the applicant detailed overleaf presenting for vetting against the documents (reaching minimum 100 point requirement) as marked below (Section 2) and can confirm that this is the person applying for a Disclosure Certificate. I have informed the applicant that this information will be passed to Irish Underwater Council and appropriate relevant organisations. The applicant understands that they may not take up any role or position requiring vetting until a disclosure has been returned from the National Vetting Bureau of An Garda Síochána and a decision is made by Irish Underwater Council on the disclosure returned.

Name: _____

Signed: _____

Role: _____

Club: _____

Section 2

Identification	Score	Tick
Irish driving license or learner permit (new credit card format)	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB Card)	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving license or learner permit (old paper format)	40	
Employment ID		
<ul style="list-style-type: none">ID Card issued by employer (with name and address)	35	
<ul style="list-style-type: none">ID Card issued by employer (name only)	25	
Letter from Employer (within last two years), confirming name and address	35	
P60, P45 or Pay-slip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (less than 6 months old; mobile phone bills are not acceptable)	35	

Identification	Score	Tick
Public services card/ social services card / medical card	25	
<ul style="list-style-type: none">With photograph	40	
Bank/Building Society/Credit Union statement	35	
Credit/Debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Síochána)	25	
Membership Cards:		
<ul style="list-style-type: none">Club, union or trade, professional bodies	25	
<ul style="list-style-type: none">Educational Institution	25	
Correspondence:		
<ul style="list-style-type: none">From an Educational Institution / SUSI/CAO	20	
<ul style="list-style-type: none">From an insurance company regarding an active policy	20	
<ul style="list-style-type: none">From a bank/credit union or government body or state agency	20	
Recent arrival in Ireland (<6 weeks)	100	
<ul style="list-style-type: none">Passport		
Vetting Subject is unable to achieve 100 points	100	
<ul style="list-style-type: none">Affidavit witnessed by a Commissioner of Oaths		

For Applicants under 18 years of age

Note: applicants under 18 years of age will require a Parent / Guardian Consent Form which should be attached to this document.

*****Warning! Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Act 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure*****

Section 3

Checklist for Applicants

- All fields fully completed in steps 1-3
- Identification documents have been copied and attached

Please return this document, with relevant attached material in an envelope marked 'Private and Confidential' to:

Authorised Liaison, Irish Underwater Council, 78A Patrick Street, Dun Laoghaire, Co Dublin

For further enquiries please refer to: www.diving.ie | e: vetting@diving.ie