



Minutes of 56th Annual General Meeting

Irish Underwater Council

Radisson Blu Hotel, Limerick

Sunday 4th March 2018

Executive Committee members present

Jean Kelleher (JK), President; Ciaran Kissane (CK), Vice President, Karen Bolger (KB), Treasurer; Sinead Burke (SB), Secretary; Dermot Moynihan (DM), National Diving Officer; Fidelma Carroll (FC), National Childrens Officer, Bernard Larkin (BL), National Snorkelling Officer; Claire Kavanagh (CKav), Scientific Officer; & Dearn McClintock (DMcC), Public Relations Officer.

Executive Apologies - Martin Baillie'Johnston (MBJ), Publications Officer.

Delegates present from:

Aer Lingus Divers, Athlone SAC, Atlantic Divers, Cork SAC, Curragh SAC, Dalkey Scubadivers, Donegal Bay SAC, Dundalk SAC, Galway SAC, Hook SAC, Inbhear Sceine Kerry SAC, Kilkee SAC, Kilkenny SAC, Limerick SAC, Lough Derg SAC, Omega SAC, Portmarnock SAC, Roscommon SAC, UCD SAC, University of Limerick SAC & West Cork SAC.

1.0 Registration & Opening the Meeting

The President Jean Kelleher formally opened the meeting.

2.0 Apologies

Apologies, Dundalk SAC. It was established that there was a quorum for the meeting to proceed.

3.0 Draft Minutes of the AGM 2016.

It was noted there should be a slight correction to a name within the minutes.

The minutes were proposed by Cian Hynes (Athlone SAC) and seconded by Nick Murphy (Kilkenny SAC).



4.0 2017 Annual Report

JK Asked the delegates if there were any queries. There were no questions related to the Officers' reports.

JK advised the delegates there had been a replacement in the office and introduced Linda Monaghan (LM) as the new Senior Office Administrator. JK provided a background to Linda's previous work and advised that LM would now take the delegates through the IUC Operational Plan.

LM thanked JK & members for their kind welcome. LM stepped through a presentation which included the setting out of the framework of the IUC Operational Plan and spoke of the 5 main themes and the underlying aims within each theme (as set out in pg 11 of the 2017 Annual Report).

IUC Operational Plan - Strategic Themes:

1. Increase Participation
2. Improve Training & Delivery
3. Improve Communications and Promotion of Underwater Activities
4. Improve Membership Services
5. Improve & Promote Excellence in Governance

LM advised each of the themes is then broken down into targets and goals and assigned to different officers and staff of the council. Out of these goals and objectives yearly operational plans are produced and monitored quarterly by the Executive Board and Sport Ireland. LM advised how each year a review is completed to ensure objectives are in line with current best practice in good governance and are on their way to being successfully complete.

LM stepped through the 2017 activities planned v's carried out, in great details and also set out the intended 2018 activities.

There were no queries from the members with regards to the operational plan presented.

Ger Hawke (Kilkee sac) raised a query in relation to Garda Vetting and what happens after it runs out do we get a renewal? FC clarified that 5 years is the term provided under each vetting, the system will help as the date will be on the certificate issued. LM advised head office can check if you need a renewal, going forward and auto email will go out.

Brendan Cullinan (Inverscreen sac) queried have the IUC got e-vetting now. FC confirmed yes.

Joe Feegan (Galway sac) queried is the ownership on the club to be responsible to ensure the Garda Vetting is in place (where applicable). FC confirmed each club are responsible for this, including organising that appropriate instructors are in place (as appropriate) to comply with requirements.



Yvonne Lynch (Dalkey Scubadivers) sought to clarify a point that it is the IUC that get the online responses, not the club, therefore how can the clubs be responsible for this? FC advised the members present that the IUC had organised for Bernie Priestly to be here who had handled this query before, FC advised she would take this offline and confirm and will revert to the members post the AGM (FC action). FC advised due to the extreme weather Bernie was unable to attend the AGM today.

JK advised the members a representative from CMAS was due to be at the AGM today however due to the extreme weather flights had been cancelled. In lieu of this JK invited Kevin O'Shaughnessy (Ko'S) to speak. Ko'S gave an update to the delegates;

- Aim was for CMAS and BSAC to be brought back together again.
- Drive for Paris Olympics 2024 for free diving.
- Data base to be reviewed with the hope that all CMAS divers would go on. Single database (benefits; costs & ISO Recognition); Improvements in standards.
- CMAS Europe, CMAS scientific commission being rolled out "Year of the Reef".
- CMAS Medicals – endeavouring to align consistency, database on chambers across Europe.

Joe Feegan (Galway Sac) "queried was CMAS going commercial" and what does that mean? Ko'S mentioned that could mean becoming a company. Arthur Hanrahan noted, 'how are they operating now if not commercial – not charging a fee'. Stewie Andrews stated 'I would have thought commercial was a club charging a fee'.

By way of an example, DM advised the delegates, IUC have licenced some commercial centres (example Oceanadics) to run IUC courses which are certified under CMAS. It was stated IUC would monitor the federation's issuing / selling of cards.



5.0 Directors' and Officers' reports

JK asked the delegates if the officers reports could be taken as read and was there any questions from the floor. All agreed the reports could be taken as read and there were no queries from the floor.

JK noted there were two aspects which the executive intended to cover:

- a) VP/CK to talk through the Operational plan and some strategic items.
- b) FC to step through key Child Protection requirement and will address queries.

a) CK summarised governance requirements and that this would be a focus of the executive going forward. At a club level, the executive plan on looking at a club development plan and invited any clubs to get involved. This process would look at gathering information which would assist towards the IUC operational plan strategy of increased participation and improving governance. An e-zine will issue on this in the coming weeks and all clubs are invited to participate.

b) FC spoke in detail of the updates in Child Protection law and the impact of same on the IUC and its members including updates to the IUC Child Protection Policy.

FC summarised questions which had been received prior to the AGM and advised that all will be summarised in a FAQ document and be issued post the AGM which will cover the aspects to be discussed. The following aspects were discussed;

- Children's Safeguarding Policy – if club does not have children, the club does not need to have this policy; if club does have children they should have 'guidelines' in relation to this.
- Risk Assessment & Safety Statement – FC apologised for the quick issuing of this document recently but advised all delegates this was a regulatory requirement and needed to issue promptly as comes into effect on 11th March.
- Mandated Person – On reflection there is a change in the interpretation of this. As the IUC have volunteers and not paid staff this is not applicable however the Designated Liaison Person is still a requirement for all clubs.
- Training – [TBC] – if safeguarding training is done through work, it is to be checked with Sports Ireland if this will cover the individual.
- Governance; Risk Assessment & Safety Statement – IUC will require annual confirmation of this statement from clubs.

FC advised every club should have received a 'Pack' which went out to all club secretaries with the information "Children First". FAO will be issued post the AGM.



6.0 Approval of 2017 Accounts Draft Accounts

Accounts had been circulated prior to the AGM and there were no questions raised.

Approval of the 2017 accounts was proposed by Ray Furlong and seconded by Alex Buda.

7.0 Subscription Fees

The Executive proposed that there would be no change to the IUC subscriptions for 2018.

Approval of no changes to the IUC subscriptions for 2018 was proposed by Mark Stanley and Seconded by Anthony Hanrahan.

8.0 Appointment of Auditors: O Neill Foley

The Executive proposed to remain with the current auditors O' Neill Foley for 2018.

Approval to remain with O Neill Foley was proposed by Noel Furlong and seconded by Steve Mulhall.

9.0 Operational Plan

Discussed and outlined under section 5 above.

10.0 Election of:

- Directors and Officers to the Executive Committee
- Technical Commission

The rules of the constitution were outlined to the delegates - Term 2 years and Maximum 4 years. It was noted the NDO had reached the maximum of 4 years.

JK thanked those stepping down for their contribution and understands those remaining are staying on for another year

10.0 Election of Officers to the Executive Committee & Technical Commission: 2018 \ 2019

The following were elected to the Executive Committee by the meeting (*table includes remaining positions and names*):

No.	Role	Name	Proposed by	Seconded by
1	President	Jean Kelleher	N/A	N/A
2	Vice President	Ciaran Kissane	Fiona Gillespie	Steve Mulhall
3	Secretary	Sinead Burke	N/A	N/A
4	Treasurer	To be co-opted	None	None
5	NDO	Ray Yeates	Leonard Abrahamson	Medhi Enterzary
6	PRO	Dearn McClintock	Miriam Feeley	Cian Hynes
7	Scientific Officer	Aine Purcell Milton	Mark Stanley	Medhi Enterzary
8	National Childrens Officer	Fidelma Carroll	N/A	N/A
9	National Snorkelling Officer	Bernard Larkin	N/A	N/A
10	Publications Officer	Martin Baillie'Johnston	N/A	N/A

The following were elected to the Technical Commission at the meeting: Show of hands for the TC – All unanimous.

No	Name	Proposer
1	Damien Ryan	Fiona Gillespie
2	Joe Fagan	Ken Jackson
3	Dave Jackson	Tom Moore
4	Medhi Enterzary	Bernie McCarrick
5	Mark Stanley	Medhi Enterzary
6	Thomas Moore	Joe Fegan