

Risk Assessment Document for Irish Underwater Council.

This risk assessment considers the potential for harm to come to children whilst they are in **Irish Underwater Council's** care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

(a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification	L	<ul style="list-style-type: none"> ▪ Coach education policy ▪ Recruitment policy 	National/Region/Club	
Supervision issues	L	<ul style="list-style-type: none"> ▪ Supervision policy ▪ Coach education policy 	National/Region/Club	
Unauthorised photography & recording activities	M	<ul style="list-style-type: none"> ▪ Photography and Use of Images policy 	National/Region/Club	<i>Ongoing review of all policies relevant to Safeguarding.</i>
Behavioural Issues	L	<ul style="list-style-type: none"> ▪ Code of Conduct ▪ Safeguarding Level 1 (min) ▪ Complaints & Disciplinary policy 	National/Region/Club	<i>Ongoing monitoring</i>
Lack of gender balance amongst coaches	M	<ul style="list-style-type: none"> ▪ Coach education policy ▪ Supervision policy 	National/Region/Club	<i>Ongoing review of instructors registered and benchmark against other NGBs</i>



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No guidance for travelling and away trips	L	<ul style="list-style-type: none"> Travel/Away trip policy Child Safeguarding Training 	National/Region/Club	
Lack of adherence with misc procedures in Safeguarding policy (i.e. mobile, photography, transport)	M	<ul style="list-style-type: none"> Safeguarding policy Complaints & disciplinary policy 	National/Region/Club	<i>Ongoing review of all policies relevant to Safeguarding. Monitoring and communication with club CO</i>
COMPLAINTS & DISCIPLINE				
Lack of awareness of a Complaints & Disciplinary policy	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	National/Region/Club	<i>Continue to communicate with clubs</i>
Difficulty in raising an issue by child & or parent Reason: Covered above	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Communications procedure 	National/Region/Club	
Complaints not being dealt with seriously	L	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy 	National/Region/Club	
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	L	<ul style="list-style-type: none"> Reporting procedures/policy Coach education policy Code of Conduct /Behaviour 	NGB MP DLP	<i>Communicate with RDOs</i>
No Mandated Person appointed	NA	<ul style="list-style-type: none"> Reporting procedures/policy 	NGB	
No DLP Appointed	L	<ul style="list-style-type: none"> Reporting procedures/policy 	NGB Club	<i>Publicise identity of DLPs</i>
Concerns of abuse or harm not reported	L	<ul style="list-style-type: none"> Reporting procedures/policy 	MP DLP	

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Not clear who YP should talk to or report to	L	<ul style="list-style-type: none"> Child Safeguarding Training – Level 1 Post the names of CCOs, DLPs and MP 	CCO DLP	<i>Monitor clubs are informing their young people of CO/DLP</i>
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	L	<ul style="list-style-type: none"> Supervision policy Coach education 	NGB Club	
Unauthorised exit from children's areas	NA	<ul style="list-style-type: none"> Supervision policy Coach education 	National/Region/Club	
Photography, filming or recording in prohibited areas	L	<ul style="list-style-type: none"> Photography policy and use of devices in private zones 	National/Region/Club	<i>Enforce policy in private changing and wet areas</i>
Missing or found child on site	L	<ul style="list-style-type: none"> 	National/Region/Club	<i>Inform Gardai</i>
Children sharing facilities with adults e.g. dressing room, showers etc.	L	<ul style="list-style-type: none"> Safeguarding policy 	National/Region/Club	
RECRUITMENT				
Recruitment of inappropriate people	L	<ul style="list-style-type: none"> Recruitment policy 	NGB Club CCO	
Lack of clarity on roles	L	<ul style="list-style-type: none"> Recruitment policy 	Appropriate personnel Club	



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Unqualified or untrained people in role	L	<ul style="list-style-type: none"> Recruitment policy 	Club	
COMMUNICATIONS AND SOCIAL MEDIA				
Lack of awareness of 'risk of harm' with members and visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement Training policy 	National Club DLP CCO	
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	L	<ul style="list-style-type: none"> Child Safeguarding Statement – display Code of Behaviour - distribute 	Club Executive County Committee DLP Children's Officer	
Unauthorised photography & recording of activities	L	<ul style="list-style-type: none"> Photography and Use of Images policy 	National/Region/Club	
Inappropriate use of social media and communications by under 18's	L	<ul style="list-style-type: none"> Communications policy Code of conduct 	National/Region/Club	
Inappropriate use of social media and communications with under 18's	L	<ul style="list-style-type: none"> Communications policy Code of conduct. 	National/Region/Club	
GENERAL RISK OF HARM				
Harm not being recognised	L	<ul style="list-style-type: none"> Safeguarding policy Child Safeguarding Training 		
Harm caused by <ul style="list-style-type: none"> child to child coach to child volunteer to child 	L	<ul style="list-style-type: none"> Safeguarding policy Child Safeguarding Training 		

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
- member to child - visitor to child		▪ Code of Conduct	National/Region/Club	
General behavioural issues	L			

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.

This Risk Assessment document has been discussed and completed by Irish Underwater Council on 4/3 /2018.

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 Date: *4/3/18*

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